



General Rules of the College

1. Student Identity Cards, issued to each student at Registration, shall be carefully retained and produced on demand to any College official or member of the academic staff or properly authorised College employee. If a student fails or refuses to produce his / her Student Identity Card on such demand, he or she may be denied access to any or all College premises and facilities. If the Student's Identity Card is lost he / she should immediately inform the Pontifical University Office. A replacement may be issued on payment of a fee.
2. A student entered for a course or courses is expected to attend all lectures, tutorials and classes etc given in each course for which he / she is registered.
3. If a student changes his / her address, he / she must notify the Pontifical University Office as soon as possible.
4. A student who wishes to withdraw from College should:
 - Notify the Pontifical University Office
 - Notify the Library
 - Return Student Identity Card to the Pontifical University Office. Failure to do so could affect later claims regarding fee remission or social welfare entitlements.
5. The *Public Health (Tobacco) Acts 2002 & 2004* prohibit smoking in all enclosed areas. The legislation applies to all College buildings, including offices, lecture halls, class halls, restaurants and the Students' Union Bar. Smoking will not be permitted in student accommodation with the exception of designated smoking apartments. A fine of up to €3,000 may be imposed on any person found in breach of the provisions of the legislation.
6. The consumption of alcohol on the campus or College grounds is prohibited without the expressed permission of the College authorities.
7. Vehicles on Campus
 - Motorists and cyclists must exercise due care and adhere to the speed limit of 25 Km per hour that applies throughout campus.
 - Motor cycles are not permitted on the South Campus and must be parked in the vicinity of the bicycle racks at the Main Gate.
 - Bicycles must be left in bicycle racks which are provided in key locations around the campus.
 - Cycling is prohibited in Saint Joseph's Square, in the vicinity of the John Paul II library and in such areas as are indicated in signposts.
8. Parking:
 - On 1st September 2011 permit parking was enforced on the College Campus.
 - A pay and display car park is available for visitors.
 - Vehicles must be parked in the car parks or designated parking areas.
 - Parking in Saint Joseph's Square is reserved for resident staff of Saint Patrick's College.
 - Parking to the front of Stoyte House and Long Corridor is restricted to designated staff of Saint Patrick's College.
9. Saint Joseph's Square is a formal garden. Picnics, sunbathing and sitting on the grass are not allowed within the Square.

10. By way of Medical and Counseling support, the College authorities may require a student, during his / her period of study at the College, to attend a nominated medical practitioner or counselor. The authorities would require such attendance only where they consider it to be necessary to the well being of the student concerned and / or the well being of another member / members of the College community or otherwise. The College authorities would be responsible for the cost of the initial attendance but not in respect of any further attendance for treatment indicated.

11. A student may be denied access to any or all College premises or facilities without notice, and for such period of time as the College authorities see fit, in the event that the College authorities deem such exclusion to be necessary in the interests of the safety and well being of that student and / or any other member / members of the College.

12. Any accident that occurs on Campus must be reported to a security officer, without undue delay.

13. All property found on campus is to be handed in to Security. Property not claimed after a period of three months by the true owner becomes the property of the College or the National University of Ireland, Maynooth.

14. Failure to comply with these rules may result in the imposition of disciplinary sanctions (including expulsion, fines, campus service and, in the case of the rule in relation to vehicles, the placing of adhesive stickers on vehicles and vehicle clamping, requiring a release fee of at least €80).